

Direct Deposit Enrollment Form

Take Advantage of Direct Deposit Today

Now you can have your pay deposited into your checking or savings account without ever having to go to your bank. We can arrange it for you through our Direct Deposit program. Your paycheck is credited to your account on payday.

It's convenient - You don't have to worry about getting to the bank because we send your deposit electronically and give you a printed payroll statement including your wages, taxes, deductions, etc.

It's fast - As soon as payday rolls around your money is deposited electronically. The delay between receiving your pay and getting it into your account is eliminated.

It's safe - Since there's no paper check to worry about, there's no chance that it can be lost or stolen.

It's free - there's no charge for the service.

To take advantage of Direct Deposit simply fill out the attached form, attach a copy of a voided check, and send it to the Business Department.

Please Print All Information

Name	Social Security No.
Employer Transylvania County Schools	
Bank's Name	
Bank Routing Number (First group of numbers printed at the bottom of your check)	
PLEASE CHECK ONE:	
Deposit into my checking account <input type="checkbox"/>	Account Number
Deposit into my savings account <input type="checkbox"/>	Account Number
I authorize credit entries and any adjustments to be made to my account.	
Signature	Date